

OVERDUE MEMBERSHIP DUES EXTENSION - Published May 7, 2020

Thank you to all of our units that paid their full membership dues by the December 1, 2019 deadline. We appreciate your prompt attention to this important piece of PTA affiliation.

For those units that have overdue membership dues, we understand this is an uncertain and stressful time. However, with the end of the fiscal year quickly approaching on June 30, Minnesota PTA needs to begin the process of closing our books for the 2019-20 year and with that comes reconciling and receiving unpaid or underpaid membership dues.

As part of this end of year reconciliation, we review the current status of all PTA units in the state to determine their eligibility for "Unit in Good Standing" for the next school year. Failure to remit all Good Standing items to the state office in full puts the PTA at risk of losing their nonprofit status.

As a reminder, PTAs in Minnesota must submit \$6.25 for each member; \$4.00 of that is retained in Minnesota, \$2.25 is sent to National PTA. For more information, see <https://mnpta.org/membership/where-do-your-dues-go/>

Unpaid Units = PTA units that have paid \$0 to the Minnesota PTA office.

Underpaid Units = PTA units that have paid, but have submitted significantly less money than reflects their membership.

Developing Units = PTA units that have paid less than the minimum 20 members. PTA units with less than two years in the "Developing" category are exempt from removal of Good Standing.

Unpaid and underpaid units must submit overdue payments by the EXTENDED DATE of June 15, 2020.

We know that some PTAs may struggle with submitting this payment on time due to COVID-19 related factors. If you are unable to make the payment by June 15, you may request an extension here: <https://forms.gle/skX3ZfEGQxRkLqNp9> Deadline for extension requests is May 31, 2020. Once approved, you will have until September 1, 2020 to submit your payment.

Units without extension approval and failure to remit payment by June 15, 2020 will be assessed a \$15 administration fee. Units that have not submitted 2019-20 dues and 2020-21 dues by December 1, 2020 will be removed from Good Standing and may lose their non-profit status.

We will accept payment through the following methods: MemberHub (via WePay) or Check (remit with this form: <https://mnpta.org/wp-content/uploads/2019/06/Dues-Remittance-Form.pdf>). Quickbooks or PayPal available upon request.

Thank you for your prompt attention to this matter!