Q: Who can serve as an officer of a PTA unit in Minnesota?  
A: Anyone.  

This question has come up a lot this year due to previously committed officers changing schools due to the pandemic. The only requirements to be an officer in a local PTA are:

- 18 years old  
- Resident of Minnesota  
- Dues paying member of the PTA unit  

We know that many families will be making temporary transitions to a new school community this year, but intend to return in 2021-22. Previously committed/elected officers may stay in their PTA even if they will not have a student at the school this year.

**Minnesota PTA recommends the following restrictions on officers:**

- No school or district staff should serve as treasurer – may serve in any other role.  
- No school or district staff should be a signer on the bank account.  
- No two related persons should be officers on an executive board that constitutes quorum. Example:
  - Spouse 1 – President  
  - Spouse 2 – Treasurer  
  - Unrelated Person – Secretary  
- No two related persons should be signers on the bank account.

**Why?** As a 501(c)(3) non-profit organization, you need to abide by the “conflict of interest” guidelines set forth here: 

Also, insurance companies will likely not pay any fraud claim if two related members were found to be signers on the bank account together as it is not best practice. Check with your insurance carrier for details.

Unfortunately, the author of this document comes to you with experience where the above conflicts created a lot of headache, heartache, and financial loss. Is it a pain? Yes. Is it worth it to avoid bigger pain? A HUGE YES!