



COMPLETE THIS FORM IF YOUR UNIT
DOES NOT HAVE PAYMENT SET UP IN MEMBERHUB.

Dues Remittance Form

(Please print legibly)

PTA name:	
Your PTA ID number:	
Your name:	
Your PTA role:	
Your email:	
Your phone number:	

Check Number	Total Members	Fiscal year to apply payment	Are you paying for more than 1 fiscal year?	If yes, please list the amounts for each year
			Yes / No	

Memberships are \$6.25 each. \$4.00 is retained within the state for services provided by Minnesota PTA, the remaining \$2.25 is sent to National PTA for services they provide, as well as maintaining your non-profit status, affiliation and good standing with PTA. Dues must be received at least once each fiscal year (July 1 - June 30), however the preference is that dues are received quarterly - September 1, December 1, March 1, and June 1.

Please make sure the check is signed with the fiscal year/s in memo line and it is made payable to **Minnesota PTA**.

You can verify later that payment was received and processed within the MemberHub portal.

Someone from the Minnesota PTA Board will be contacting you so we can help your Local Unit PTA get connected to MemberHub for future filings, remittances, and reportings.

Please Mail to:

**Minnesota PTA
7800 Metro Parkway, Suite 300
Bloomington, MN 55425**